

# Specific stand regulations

- Stand-construction plans requiring official approval must be submitted to the Technical Event Management of Messe Frankfurt Venue GmbH at [standapproval@messefrankfurt.com](mailto:standapproval@messefrankfurt.com) by **15 October 2020** at the latest. You are also welcome to send us your stand plans at an earlier date so that we can process them more quickly.
- Please refer to section 4.2 of the Technical Guidelines to learn whether your stand construction is subject to official approval. **Subject for approval are e.g.:** Stand-constructions with a ground space **larger than 100 sqm**, stand-constructions and exhibition goods **over 4 m height, closed ceilings, two-storey stand constructions and special constructions**.
- In hall 12, two-storey stand constructions are first admitted from a size **over 100 sqm**.
- On completion and implementation of the stand-construction plans for the event, Event Engineering will measure the actual area of the two-storey stand construction and inform accounts accordingly. The invoice will be sent in accordance with the price list after the end of the event.
- **At least 70% of all sides** of the stand construction adjoining an aisle **must be open or transparent**. Elongated closed stand constructions on the aisles are not permitted.
- **Stand walls** adjoining a neighbour stand with a height of **more than 2.50 m** have to be smooth on the back, neutral white and non-transparent or made up of a suitable stand construction system. If this regulation is not complied with, Messe Frankfurt reserves the right to take appropriate steps at the exhibitor's cost.
- **Hall aisles and emergency exits** must be kept clear during the complete set-up period. The instructions of the Hall Manager must be obeyed.
- **Protective measures must be taken** when working in the exhibition halls. Tools with a **vacuum device** must be used for any work that produces dust. Only non-toxic paints/varnishes and fillers which are intended for their intended purpose may be used!
- **From 3 pm on the final setting-up day** work may only be carried **inside** the exhibition stands and the aisles must be completely cleared since the laying of the aisle carpets is starting.
- **Open price labelling** on the exhibition stands, on the exhibits, in the official fair catalogue or in advertising materials is prohibited.
- **Promotional activities** outside the exhibition stand are not permitted, e.g. handing out brochures, walking acts, etc. Should you wish to conduct promotional activities on the exhibition ground, please contact (via e-mail) [advertising@messefrankfurt.com](mailto:advertising@messefrankfurt.com) .
- Monitors for **demonstrations and presentations** must be kept at least **2 m from the aisle**. Sufficient space has to be provided for audience on the stand. Please discuss any **planned demonstrations** e.g. sound, light effects with neighbouring exhibitors in advance.
- The maximum noise level of **70 db** at the stand boundary must be adhered to and will be checked during the fair.

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- The exhibitor must ensure that there is always staff on the stand during the official hours of opening of the event (**mandatory attendance**).
- **Packing up exhibits and dismantling the exhibition stand** is not permitted before the end of the fair. Checks will be made to ensure all exhibitors adhere to these regulations.
- 5 days before the opening of heimtextil on the 7th of January 2021, from 00.00 am., you can start with the set-up of your fair stand. If your fair stand has a size over 50 sqm, you have the option to request additional set-up days in the shop for exhibitor services. The **advanced set-up** will be **free of charge** and can be booked for 5th January 2021, from 07.00 a.m. throughout 7th January 00.00 am, for all stands **from 50 sqm**.